

BARKHAM
(ETB RATING: 4 DIAMONDS)

RESERVATION FORM

COTTAGE REQUIRED

Choice	Cottage Name	Dates	
		From	To
First			
Second			

APPLICANT DETAILS

OTHER MEMBERS OF PARTY

Surname	Surname	Initials	Mr/Mrs Miss	Age
Initials	Mr/Mrs/Miss			
Address				
Postcode				
Dialling Code	Number			
Tel No (Home)				
Tel No (Work)				
Cot Required				
Yes	No			

PAYMENT

Cottage Rental Week 1 (please add £50 refundable cleaning deposit)	Pounds Sterling
Cottage Rental Week 2	Pounds Sterling
Cottage Rental Week 3	Pounds Sterling
Cheques/Postal Orders payable to:	TOTAL Pounds Sterling
Penny Adie, Barkham, Sandyway South Molton N Devon. EX36 3LU	DEPOSIT ($\frac{1}{3}$ OF TOTAL COST) Pounds Sterling
	BALANCE Pounds Sterling

DECLARATION

I declare that I am over 18 years of age and I fully accept and will abide by the Booking Conditions as laid down in the accompanying 'Conditions of Booking Proforma'	Please state how you heard of our cottages
Signature	Date

CONDITIONS OF BOOKING

1. The owners, John and Penny Adie, act as sole agents with the visitor.
2. Bookings will only be accepted in writing on the formal booking form together with a deposit of one third of the total holiday cost. Should the holiday commence less than 8 weeks before arrival the full holiday payment plus any additional charges will be due with the booking.
3. Once a booking confirmation has been issued the visitor becomes liable for the balance of payment, plus any additional charges, **eight weeks** prior to the holiday commencement date.
4. Once a booking has been accepted by the owners the booking can only be changed to another property by treating the original booking as a cancellation. The holiday dates may be changed providing a property is available for the new dates chosen. In either event a rebooking fee of £25= is payable.
5. In the event of cancellation we will try to re-let the cottage. If this is possible we will refund what has been paid less a £25 administrative fee. No refund is possible if we are unable to re-let. It is suggested that you take out holiday insurance to cover unfortunate or unforeseen circumstances.
6. Payment may be made by cheque/postal order/cash. Cheques or postal orders should be made payable to Penny Adie and cash should always be sent registered post. In no case are post dated cheques acceptable. Applicants residing abroad may pay by Eurocheques made out in Sterling up to a **maximum of £200** each or by Sterling cheque drawn on a UK bank. The owners reserve the right to charge a supplement to cover any loss due to currency fluctuations. A fixed administration fee of £10 is charged in the event of any payment by cheque not being honoured. Should the problem not be resolved immediately the holiday will be offered for resale.
7. Holidays are strictly limited to the number of people specified on the confirmation of booking form. The owners must be notified of any alterations after the confirmation has been issued.
8. Holidays can be booked for up to a maximum of four weeks. **They commence at 4 pm on the day of arrival and end at 10 am on the day of departure.** If the period booked is exceeded without approval in writing visitors will be liable for any costs due to an unauthorised extension.
9. Visitors are responsible for taking care of the property and contents and making sure that they leave it in a good and tidy condition by the requested time of departure. Breakages, damage to property and any exceptional cleaning must be paid for prior to departure. **Please ensure that, prior to your departure, you have asked the owners to check your property and requested the return of your cleaning deposit of £50.**
10. The person who signs the booking form is authorised to agree by the booking conditions on behalf of all persons included on the booking form and those substituted/added at a later date. The signatory must be a member of the party and be over 18 years of age.

HOW TO BOOK YOUR HOLIDAY

Booking Procedure

1. Select which of the three cottages you would like to book and phone us with the name of the cottage and the preferred dates. Our phone number is Exford - 01643 831370. It would be useful at this stage if you were to give us some idea of party content and any special requirements.
2. We will provisionally reserve the property you choose for **3 days**. In order to avoid disappointment we suggest you forward your payment and booking form by first class post.
3. Complete the booking form and send it with your deposit. Payment may be made by cheque or postal order made payable to Penny Adie. If you wish to pay by cash this should be sent by registered mail. **Please note that if your holiday is less than eight weeks away full payment is required.**
4. We will then receipt your payment and send a confirmation of booking by return, with the date your balance is due. Directions etc will be sent when all payments have been made.

General Information

- **Note that there is a flat rate £50 cleaning deposit payable on top of the cottage rental which is refundable at the end of your stay.**
- Sheets, duvet covers and pillow cases etc are provided but **not** cot linen or towels.
- Each cottage contains a cooker, fridge, crockery, cutlery, cooking utensils, duvets & pillows for the number stated.
- Lettings commence at **4 pm** on the first day of your holiday and end at **10 am** on the last day. This ensures that we have enough time to prepare the cottage for incoming guests and your co-operation would be appreciated. Remember that on certain change-overs extra cleaning may be necessary and you may be asked to wait a little until the cottage is ready for you.

Cottage Details

Cottage No 1. The Old Copse sleeping 5 + cot. Accommodation comprises:- Entrance hall leading to sitting/dining room with attractive furnishings, colour TV and video. Fitted kitchen with calor gas cooker, fridge/freezer, automatic washer/dryer, dishwasher. Bathroom/WC with shower attachment. Feature wooden staircase to landing and bedroom one with twin beds, duvets. Bedroom two with double bed, duvet. Bedroom three with single bed, duvet. Folding bed available for extra guest. Small patio area, quite private, with garden furniture.

Cottage No 2. Turnip Close sleeping 4 + cot. Accommodation comprises:- Entrance hall leading to feature staircase and landing. Sitting room with colour TV and video. Kitchen/breakfast room with fitted units, calor gas cooker, fridge, automatic washing machine. Ground floor bedroom one with double bed, duvet. Bedroom two with twin beds, duvets. Bathroom/WC with shower attachment.

Cottage No 3. Dobbin's Close. sleeping 4 + cot. Accommodation comprises:- Entrance hall leading to staircase and landing. Sitting room with colour TV and video. Kitchen/breakfast room with fitted units, calor gas cooker, fridge/freezer, automatic washing machine. Bedroom one with twin beds, duvets. Ground floor bedroom two with double bed, duvet and ensuite bathroom with shower. Separate bathroom/WC with shower attachment.

General points. Gas & electricity free - central heating - £45 - £50 per week supplement (depending on cottage) - bed linen inclusive - automatic washing machine - use of our freezer and tumble drier - videos can be borrowed from our large collection - riding and fishing arranged locally - own sweet spring water - private parking area - pets by arrangement (Old Copse only); £15 pw surcharge.

Licensed premises.

2007 Tariffs

	6 Jan to 24 Mar	31 Mar to 14 Apr	21 Apr to 26 May	2 Jun and 9 Jun	16 Jun and 23 Jun	31 Jun and 7 Jul	14 Jul and 21 Jul	28 Jul	4 Aug to 25 Aug	1 Sep	8 Sep	15 Sep	22 Sep to 13 Oct	20 Oct and 27 Oct	3 Nov to 15 Dec	22 Dec and 29 Dec	Short Break bookings available November to March
	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	
Cottage 1	350	400	350	370	410	440	460	580	640	520	480	400	360	380	360	570	
Cottage 2	320	380	320	340	380	410	450	560	620	500	460	390	330	350	330	540	
Cottage 3	340	390	340	360	400	430	460	580	640	520	470	400	350	380	350	570	

B&B: Main ensuite bedroom £40 per person per night. Double ensuite £38 per person per night and single room with private bathroom £38 per person per night. AA 4 Diamonds.